

RE-IMAGINE YOUR FUTURE

Project Manager - Contract

About the company:

Munich Re Automation Solutions Ltd, a division of Munich Re, is the global leader in the provision of easy-to use and powerful electronic new business and automated underwriting solutions that give life insurance companies the power to grow their business efficiently. The software suite helps make straight through processing (STP) and instant issue a reality for many leading insurers and banks around the world.

Role Purpose:

MunichRe Automation Solutions have an excellent track record in successful project delivery. As a member of the Project Management Team, your primary responsibility will be for the execution of projects across the company on time, on budget and with the highest of quality.

We are looking for a confident, self-motivated individual with excellent communication skills who thrives in a collaborative team environment. You will be a part of a team with a collaborative upbeat work ethic.

Key Responsibilities:

- » Define, plan and drive parallel projects
- » Provide leadership to the cross functional project team
- » Partner and manage project scope in conjunction with the programme manager & sponsor and ensure appropriate change management is in place.
- » Ensure that projects are delivered in a quality manner, on time and within budget
- » Project plans are developed with clear milestones and interdependencies are noted and tracked
- » Timely communication of plans & statuses internally
- » Manage, track and resolve project issues & risk
- » Strong PowerPoint & presentation skills and support steering committee preparation
- » Facilitate workshops / review meetings / core team meetings
- » Identify and ensure that all PM processes and procedures are completed, quality standards are met.
- » Track & managing project budgets, including timesheet tracking, financial forecasts and reviewing of actuals against budgets, support business case development.
- » Manage changes to the plan/scope/budget
- » Escalate in a timely manner to the programme manager / sponsor
- » Review agile teams' progress with product managers/ sponsors, including sprint plans, burndown charts, epics and user story execution and milestone achievements
- » Identify key KPI's to be reported on for each project and work with the MRAS business Intelligence Analyst to ensure that processes are in place to capture and report on this data in an on-line, real time, efficient and impactful manner
- » Data - Ensure that projects goals include as a priority, data security, improved data access and reporting and the commercial exploitation of data as an asset.
- » R&D Projects: Define and execute the project plan from product design to release, securing resources, managing implementation with all stakeholders and tracking to business plan.

Education

- PM Qualification such as PMP/ Prince2 etc
- Agile/Scrum training/qualification/experience

Critical Experience

- 4+ years hands on project management experience
- Experience with Agile & Waterfall Methodologies
- Life Insurance experience including underwriting or claims management is advantageous

Desirable Experience

- Pro-active, professional, articulate and reliable with strong communication skills including the ability to engage independently with multiple stakeholders within MRAS
- Change Management experience / Preparing teams / organisation for change
- Commercial and financially literate with a deep understanding of budgeting, cost control and ROI.
- Data Literate - Able to synthesize data and analytics to formulate sound project objectives and goals. Experience of tableau or other analytics tool in the use of automated project reporting would be an advantage.
- Experience of AHA, JIRA, Tempo or other similar R&D tracking tools is desirable
- Expertise in planning through MS project or other tools
- Strong PowerPoint skills

Want to apply ?

please send your CV and cover letter to careers@munichre.digital

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